



DR. ACS COLLEGE OF ENGINEERING

Approved by AICTE, New Delhi, GoK, & Affiliated Visvesvaraya Technological University, Belagavi

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BENGALURU

GRIEVANCE REDRESSAL COMMITTEE

2025-26



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NOTE

Sub: Reconstitution of Grievance Redressal Committee 2025-26

Grievance Redressal Committee-2025-26

SI No	Name	Designation
1	Dr. Shylaja-B S, Principal, Dr. ACS College of Engineering	Chairperson
2	Dr. Dhanya Prakash Babu, Associate Professor, Department of Aerospace Engineering	Convener
3	Dr. S M Vijaya, Professor, Department of Electronics & Communication Engineering	Faculty Representative
4	Dr. Anand A, Associate Professor Department of Aeronautical Engineering	Faculty Representative
5	Mr. Nagesh, Assistant Professor, Department of Electronics and Communication Engineering	Faculty Representative
6	Dr. S M Shivakumar, Associate Professor, Department of Chemistry	Student Welfare Officer
7	Mr. Brahmendra E, 7 th Sem Student, Department of Aeronautical Engineering	Student Representative
8	Ms. Akshatha P S, 7 th Sem Student, Department of Aeronautical Engineering	Student Representative
9	Prof. C K Subbaraya, Registrar, Adichunchanagiri University	Ombudsman

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Email Id: principal@acsce.edu.in

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OBJECTIVE

To be a single point contact for receiving the grievance, processing them and suggesting suitable remedies

POLICY GUIDE LINES

1. A grievance of any student to be reported in writing to the committee.
2. A committee is formed by the Principal and will conduct a hearing.
3. Based on the report submitted by the committee, action is taken by the committee

TERM/MEETING/QUORUM

1. The term of the committee is for one year and shall continue until reconstituted.
2. Meeting will be conducted as the need arises.
3. Quorum for hearing shall be three of the members of the constituted committee.

ROLES AND RESPONSIBILITIES

1. Chair person will head the Grievance Redressal Cell.
2. The final decision and action taken will be decided by the Chair person.
3. Coordinator will coordinate the meeting related to hearing of grievances and will do the necessary reporting to the chairman.

PROCEDURAL STEPS

1. The committee list is displayed in the notice board.
2. Any grievance received by the coordinator will be intimated to the chair person.
3. Necessary coordination for conduction of the hearing.
4. Reporting of the findings of the hearing to the administration.
5. Suitable action to be taken by the administration.

The Students Grievance Redressal Committee (SGRC) is constituted for the purpose of Redressal of grievances of students. They can approach the chair person of the committee either in writing or email to acsce.edu.in. The College assures the students that once a complaint is made, it will be treated with sensitivity.